

No. Q-25/33/2022-PE-I-DOP
Government of India
Ministry of Communications
Department of Posts
(PE I Section)

Dak Bhawan, Sansad Marg
New Delhi— 110001 Dated
11^o* August, 2022

To,

All Heads of Circles.

Subject' Sanctioned strength of posts in various cadres in the Department aa on
01.08.2022.

Sir/Madam,

As you are aware, an extensive exercise has been undertaken by the Circles under the directions of the Directorate to reconcile the sanctioned strength of posts in various cadres while ensuring that the orders for abolition/creation of posts issued by the Directorate from 2001 onwards have been implemented and appropriately accounted for and the establishment registers have been updated accordingly.

2. After completion of the exercise, the reconciled sanctioned strength of posts in various cadres was collected from the Circles recently. The figures collected from the Circles, after this extensive exercise, have been compiled and listed below with observations (if any):

- (i) Mail Motor Service (MMS) Group 'A' — The sanctioned strength is placed at Annexure - A.
- (ii) Postal Services Group 'B' — The Circle-wise sanctioned strength is placed at Annexure - B.
- (iii) Assistant Superintendent of Posts (ASPOs) — The Circle wise sanctioned strength is placed at Annexure - C.
- (iv) Mail Motor Service (MMS) other than Group 'A' — The Circle wise sanctioned strength of various posts are placed at Annexure — D to F.
- (v) Inspector Posts: The Circle wise sanctioned strength is placed at Annexure - G.
- (vi) Postal Operative Side'

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(reiterated

on 03.02.2022). Further, in some Circles the sanctioned strength of Postal Assistants has gone down below the number which was to be achieved by the Circles after creation of all the posts in LSG, HSG II, HSG I & HSG-I (NAG) grades allocated to them after Cadre Review. Probably, the difference is due to abolition of PA posts, ordered to be abolished under ADRP earlier. As clarified vide Dte. letters dated 05.12.2018/03.02.2022, the sanctioned strength in PA will keep on decreasing simultaneously with every incumbent joining the newly created posts in LSG, HSG II, HSG-I and HSG I (NFG). Therefore, in **Annexure H**, a fixed range of number (lower limit and upper limit) of PA, LSG, HSG-II, HSG I & HSG I (NFG) posts have been prescribed for guidance of the Circles. In Postal Assistant Cadre, the upper limit shows the number of posts before Cadre Review and the lower limit shows the number of posts after Cadre Review, which is to be achieved by the Circles after creation of all the posts in LSG, HSG-II, HSG I & HSG-I (NFG) grades allocated to them after Cadre Review. In LSG, HSG-II & HSG I grades, the lower limit shows the strength before Cadre Review after adding the posts of Postmasters Cadre of the respective Circles and the upper limit shows the strength after Cadre Review after adding the posts of Postmasters Cadre. In HSG I (NFG), only upper limit has been prescribed as the grade did not exist before Cadre Review. In this regard,

the Circles are requested to fill up the 3** Column of PA, LSG, HSG II and HSG I grades and 2nd Column of HSG-I (NFG) and furnish to the Directorate, on quarterly basis (i.e. information/data as on 01st April/1st July/1st October/1st January) and the information should invariably reach the Directorate by 05th of the following month. For example, information for the ongoing quarter, i.e. July to Sept., 2022 should reach Directorate by 05.10.2022 positively, so that the Directorate can maintain a record and have a watch on the number of posts achieved by the Circles. Orders issued by the Circle Office for abolition/creation of posts, during the quarter, may also be sent with the quarterly report.

Railway Mail Service (RMS)' The Circle wise sanctioned strength is placed at **Annexure - I**. The posts of LSG (A/c) in RMS have been included in the posts of LSG (RMS) and the posts of Sorting Compilers and Accountants have been included in the posts of Sorting Assistants.

(viii) Savings Bank Control Organization (SBGO): The Circle wise sanctioned strength is placed at Annexure - J.

(ix) Circlef Regional Offices (CO/RO)' The Circle wise sanctioned strength is placed at **Annexure - K**. The posts of RLO have been included in the strength of CO/RO in the respective grades in terms

 2

of Personnel Divisions letter no. X-12/6/2021 SPN II(2) dated 11.02.2022.

(xJ) Postman, Mail Guard & MTS• The Circle wise sanctioned strength is placed at **Annexure - L**.

(XI) Stenographers Cadre' The Circle wise sanctioned strength is placed at **Annexure - M**. As per the last Cadre Review, implemented in the year 2016, the sanctioned strength of the Cadre was 783. However, as per the figures collected kom the Circles after this exercise, the strength comes to 754. The difference in the figures may be due to abolition of Stenographers posts, ordered to be abolished under ADRP earlier and redeployment of some posts in PS level. As the Establishment Division has initiated the next Cadre Review of the Stenographers Cadre, the Circles are requested to supply the orders of abolition/redeployment so that the same can be supplied/provided to the Department of Expenditure (if required).

(xii) Departmental Canteen Posts: The Circle-wise sanctioned strength is placed at Annexure - N. Assam Circle and Maharashtra Circle have shown 50 and 13 ports respectively as other posts in Canteens. The Circles are requested to categories these posts in the 8 categories of posts of Departmental Canteens and furnish revised strength to the Directorate at the earliest.

3. The figures of sanctioned strength, aa on 01.08.2022, are final and no

requests for further change shall be entertained. In future, any changes in these areas on account of creation/abolition/permanent redeployment of posts would be done by the Directorate only after receipt of supporting order/memo Form Circles.

Encl' aa above.

Tarun Mittal faithfully,

11/08/2022 (Tarun Mittal)

Asstt. Director General (PE-I)

Tele: 011 2304 4822

— for information and record.

Copy to

(i) Director (Staff) - for information

and record. (ii) Director (SPN) — for

information and record. (iii) ADG (Eett.)

(Tarun Mittal) (सं.)
I/O.S. (PE-I) Director General (PE
(TARUN MITTAL)

(IV) GM, CEPT — for uploading the letter on the India Post website.

Annexure-A

No. Q-26/33/2022-PE-I-DOP dated 11.08.2022

MAIL MOTOR SERVICE Group 'A'

S. No.	Name of Circle	Director	3 (E a p o q a p g e) r	Sr. Maaager	? \ E a o a g e r
1		0	0	0	0
2	Assam	0	0	0	1
3	Bihar	0	0	0	0
4	Chhattisgarh	0	0	0	0
5	Delhi	0	0	1	0
6	Gujarat	0	0	0	1
7	Haryana	0	0	0	0
8	Himachal Pradesh	0	0	0	0
9	Jammu & Kashmir	0	0	0	0
10	Jharkhand	0	0	0	0
11	Karnatak	0	0	0	1
12	Kerala	0	0	0	1

13	Madhya Pradesh	0	□	0	1
14	Maharashtra	0	0	1	2
IS	North East	0	0	0	0
16	Odisha	0	0	0	0
17	Punjab	0	0	0	1
18	Rajasthan	0	0	0	0
19	TamiNadu	0	1	0	2
20	Telangana	0	0	□	1
21	Uttar Pradesh	0	0	0	1
22	Uttarakhand	0	0	0	0
23	West Bengal	0	0	0	0
24	Postal Directorate	1	0	1	0
Total		1	1	3	13

Annexure-B

No. -25f33f2022-PE-I-DOP dated JI .08.2022

POSTAL SERVICES GROUP 'B'

Sl. No.	Name of Gircle	Sanctioned strength
□	Andhra Pradesh	42
2	Assam	i9
3	Bihar	43
4	Chhattisgarh	10
5	Delhi	28
6	Gujarat	<u>48</u>
7	Haryana	17
8	Himachal Pradesh	11
9	Jammu & Kashmir	13
10	Jharkhand	13
11	Karnataka	51
12	Kerala	39

13	Madhya Pradesh	31
14	Maharashtra	89
15	North East	12
16	Odisha	32
17	Punjab	24
18	Rajasthan	40
19	Tamil Nadu	68
20	Telangana	25
21	Uttar Pradesh	88
22	Uttarakhand	11
23	West Bengal	72
Total		826

Annexum-C

No. fi-26/33/2022-PE-I-DOP datad [11.08.2022](#)

ASSISTANT SUPERIN'FENDENT OF POSTS

8LNo.	Name of Circle	Sanctioned Peats
1	Andhra Pradesh	105
2	Assam	40
3	Bihar	85
4	Chhattisgarh	21
5	Delhi	56
6	Gujarat	113
7	Haryana	38
8	Himachal Pradesh	32
9	Jammu & Kashmir	19
10	Jharkhand	31
11	Karnataka	127

12	Kerala	100
13	Madhya Pradesh	76
14	Maharashtra	215
15	North East	14
16	Odiaha	68
17	Punjab	52
18	Rajasthan	94
19	Tamil Nadu	203
20	Telangana	7Y
z1	Uttar Pradesh	168
22	Uttarakhand	21
23	West Bengal	164
Total		1909

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Annexure-D

No.Q-26f33f2022-PE-I-DOPdated 11.08.2022

DEPUTYMANAGERAND
ASISTANTMANAGERINMME

S.No	NsmeofCñrle	Deputy Mananger (MMS)	Asaiatant Manager OCMS)
1	Andhra Pradesh	0	0
2	Assam	0	0
3	Bihar	0	0
4	Chhattisgarh	0	0
5	Delhi	1	10
6	Gujarat	0	1
7	Haryana	0	0
8	Himachal Pradesh	0	0

9	Jammu & Kashmir	0	0
10	Jharkhand	0	1
11	Karnataka	0	1
12	Kerala	0	0
13	Madhya Pradesh	0	0
14	Maharashtra	1	9
15	North East	0	0
16	Odisha	0	0
17	Punjab	0	0
18	Rajasthan	0	0
19	Tamil Nadu	1	7
20	Telaraana	0	1
21	Uttar Pradesh	0	1
22	Uttarakhand	0	0
23	West Bengal	1	10
Total		4	41

Annexure-E

No. Q-25f33/2022-PE-I-DOP dated i 1 .08.2022

ARTISAN IN MMS

S. No	Name of Circle	Highly skilled Artisan Gr-I	Highly skilled Artisan Gr -H	Skilled Artisans
1	Andhra Pradesh	1	1	3
2	Assam	1	0	4
3	Bihar	0	0	2
4	Chhattisgarh	0	0	6
5	Delhi	14	14	55
6	Gujarat	0	0	12
7	Haryana	0	0	0

8	Himachal Pradesh	0	0	0
9	Jammu & Kashmir	0	0	2
10	Jharkhand	0	0	0
11	Karnataka	2	2	10
12	Kerala	0	0	8
13	Madhya Pradesh	0	0	4
14	Maharashtra	27	17	91
15	North East	0	0	1
16	Odisha	0	0	0
17	Punjab	0	0	7
18	R Tasthan	0	0	0
19	Tamil Nadu	19	12	56
20	Telangana	3	3	13
21	Uttar Pradesh	0	0	6
22	Uttarakhand	0	0	0
23	West Bengal	18	10	49
Tots		8b	b9	329

Annexure-F

No. -26/33/2022-PE-I-DOP dated 11 .08.2022

**STORE OFFICERfFECHNIGAL SUPERVISORS
DISPATCH RIDER IN MMS**

S .No .	Name of Circle	Store Officer MMS	Technical Supervis or MMS	Dispatch wider
1	Andhra Pradesh	0	0	0
2	Assam	0	0	0
3	Bihar	0	0	0
4	Chhattisgarh	0	0	0

5	Delhi	1	2	20
6	Gujarat	0	0	0
7	Haryana	0	0	0
8	Himachal Pradesh	0	0	0
9	Jammu & Kashmir	0	0	0
10	Jharkhand	0	0	0
11	Karnataka	0	0	0
12	Kerala	0	0	0
13	Madhya Pradesh	0	2	0
14	Maharashtra	1	1	0
15	North East	0	0	0
16	Odisha	0	1	0
17	Punjab	0	0	0
18	Rajasthan	0	1	0
19	Tamil Nadu	1	2	0
20	Telangana	0	0	0
21	Uttar Pradesh	0	0	0
22	Uttarakhand	0	0	0
23	West Bengal	1	3	0
Total		□	12	20

Anneature-G
No. Q-25/33/2022-PE-I-DOP dated 11
08.2022

INSPECTORPOSTS

SNo .	Name of Circle
□	A. P. Circle
□	Assam Circle
3	Bihar Circle

□	Chhattisgarh Circle	54
5	Delhi Circle	38
6	Gujarat Circle	11
7	Haryana Circle	41
8	H. P. Circle	40
9	J & K Circle	20
10	Jharkhand Circle	4t
11	Karnataka Circle	12

12	Kerala Circle	20	Telangana Circle	75
13	M. P. Circle	21	Uttarakhand Circle	38
14	Maharashtra Circle	22	U. P. Circle	22
15	N E Circle	23	West Bengal Circle	13
16	Odisha Circle	TOTAL		214
17	Punjab Circle			
18	Rajasthan Circle			
19	Tamilnadu Circle			

(TARLJIT MITTAL.)
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 '***'! Asst Director General (P E
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POSTAL OPERATIVESIDE

Annexure-H

No. '26/3D2022PE-IDOPdated 77.085022

8No	Name of Circle				L6G			HBG-II			Lu Lin
		Lower limits	Upper Limit	Strength Achieved	Lower Limit	Upper Limit	Strength Achieved	Lower Limit	Upper Limit	Strength Achieved	
		1	2	3"	□	□	3"	1	□		
1	A. P. Circle(Undivided)	5107	7403		427	2501		153	457		12
2	Assam Circle	1175	1717		108	543		34	119		38
3	Bihar Circle	2562	3668		256	1076		67	311		62
4	Chhattisgarh Circle	849	1237		56	373		24	15		21
5	Delhi Circle	1398	3166		327	749		75	356		73
6	Gujarat Circle	4112	5912		438	1762		98	516		94
7	Haryana Circle	1337	1914		118	554		37	148		56
8	H.P. Circle	958	1429		71	447		19	102		21
9	J&K Circle	553	806		46	238		11	65		US 2
10	Jharkhand Circle	1558	2382		74	838		10	67		

11	Karnataka Circle	4520	6610		417	2121		113	436		11
*	Kerala Circle	3816	5578		345	1445		87	698		8
	M.P. Circle	2754	3998		229	1216		83	270		31
	Maharashtra Circle	8441	11694		1105	2430		220	1988		20
15	NE Circle	664	971		90	307		19	95		1
16	Odisha Circle	2898	3516		161	1105		66	192		6
17	Punjab Circle	2315	3251		206	942		91	215		8
18	Rajasthan Circle	2954	4255		242	1270		64	288		7
	Tamilnadu Circle	7859	11209		858	3291		151	969		19
20	Telangana Circle	0	0		0	0		0	0		0
21 22	Uttarakhand Circle	982	1417		95	418		21	118		2
	U.P. Circle	7045	10000		783	2930		133	848		13
23	West Bengal Circle	5639	7956		625	2235		153	757		12
Total		69986	100088		7077	28681		1709	9090		16

*To be filled by the Circles and furnished to the Directorate on Quarterly basis.

**The Total Sanctioned strength of PA, LSG, HSG-II, WSG-I and HSG-I(NFG) D21ZBt TEOt OHBe & .

The number may reduce further, if posts have been abolished by the Circles in PA grade.

Annexure-1

No. Q-25/33f2022-PE-I-DOP dated 11.08.2022

LSER CE RMS

S. No.	Name of Circle	HSG-I	HSG-II	LSG*	SA**	Total
1	A. P. Circle	19	12	56	701	788
2	Assam Circle	13	9	19	358	399
3	Bihar Circle	26	17	56	988	1087
4	Chhattisgarh Circle	4	4	11	193	212
5	Delhi Circle	22	33	80	1259	1394
6	Gujarat Circle	23	18	84	1144	1269
7	Haryana Circle	10	8	23	351	392
8	H. P. Circle	2	4	5	83	94

9	J & K Circle	1	2	3	85	91
10	Jharkhand Circle	9	9	26	293	337
11	Karnataka Circle	18	18	76	867	979
12	Kerala Circle	24	23	73	1044	1164
13	M. P. Circle	10	14	22	522	668
14	Maharashtra Circle	47	28	138	2184	2397
15	N E Circle	0	0	0	0	0
16	Odisha Circle	10	10	34	570	624
17	Punjab Circle	21	13	24	402	460
18	Rajasthan Circle	11	12	39	636	698
19	Tamilnadu Circle	45	62	139	2079	2326
20	Telangana Circle	12	19	37	577	645
21	Uttarakhand Circle	1	2	9	117	129
22	U. P. Circle	32	47	71	1811	1961
23	West Bengal Circle	49	29	123	1918	2119
Tots		409	393	1148	1818 2	20132

*Includes posts of LSG (A/c) in RMS.

**Includes the posts of Sorting Gompilera and Accountants.

Annexure-I

No. @-25/33/2022-PE-I-DOP dated 11.08.2022

SAVINGS BANK CONTROL ORGANISATION

S. No.	Name of Circle	HSG-I	HSG-II	LSG	PA	Total
1	A. P. Circle	1	0	3	146	160
2	Assam Circle	1	2	9	78	90
3	Bihar Circle	11	7	18	157	193
4	Chhattisgarh Circle	0	3	4	37	44
5	Delhi Circle	4	6	5	60	75

6	Gujarat Circle	3	4	19	144	170
7	Haryana Circle	5	5	8	69	87
8	H. P. Circle	1	1	6	47	66
9	I & K Circle	1	2	2	23	28
10	Jharkhand Circle	3	3	8	68	82
11	Karnataka Circle	3	3	15	127	148
12	Kerala Circle	1	1	19	92	113
13	M. P. Circle	2	2	11	148	163
14	Maharashtra Circle	35	30	18	408	491
15	N E Circle	1	1	2	22	26
16	Odisha Circle	5	5	19	94	123
17	Punjab Circle	4	4	12	68	88
18	Rajasthan Circle	2	4	8	147	161
19	Tamilnadu Circle	5	18	43	376	442
20	Telangana Circle	0	1	3	67	71
21	Uttarakhand Circle	7	4	5	60	76
22	U. P. Circle	32	12	53	454	651
23	West Bengal Circle	10	9	27	239	286
TOTAL		137	127	317	3131	3712

Annexure-K

No. Q-25f33/2022-PE-I-DOP dated 11.08.2022

CIRCLEMEGIONALOFFICES'

S. No.	Name of Circle	HSG-I	HSG-H	LSG	PA	Total
1	A. P. Circle	2	3	10	121	136
2	Assam Circle	3	3	3	66	76
3	Bihar Circle	5	4	12	151	172
4	Chhattisgarh Circle	1	2	5	50	68
5	Delhi Circle	4	4	16	137	161
6	Gujarat Circle	3	5	22	206	236
7	Haryana Circle	2	1	3	51	57

8	H. P. Cycle	1	1	3	39	44
9	I & K Circle	1	1	6	50	68
10	Jharkhand Circle	1	1	4	39	46
11	Karnataka Circle	4	4	15	162	186
12	Kerala Circle	3	2	15	150	170
13	M. P. Circle	2	3	16	173	194
14	Maharashtra Circle	3	1	25	268	297
15	N E Circle	1	1	2	42	46
16	Odisha Circle	4	4	6	132	146
17	Punjab Circle	2	2	8	90	102
18	Rajasthan Circle	2	3	7	94	106
19	Tamilnadu Circle	5	8	20	237	270
20	Telangana Circle	2	2	10	114	128
21	Uttarakhand Circle	1	1	1	33	36
22	U. P. Cycle	9	13	22	304	348
23	WestBengal Circle	4	5	29	256	294
TOTAL		65	74	260	2965	3364

*Includes the posts of RLO also.

(TARUH MITTAL)

Annexure-L
No. B-25/33/2022-PE-I-DOP dated 08.08.2022

POSTMAN, MAILGUARD AND MULTI TALKING STAFF

S. No.	Name of Circle	Postman	Mailguard	SETS
1	A. P. Circle	2289	108	1166
2	Assam Circle	934	73	747
3	Bihar Circle	1851	95	1956
4	Chhattisgarh Circle	613	16	346
5	Delhi Circle	2903	20	2667

6	Gujarat Circle	4524	74	2530
7	Haryana Circle	1043	24	818
8	H. P. Circle	423	7	383
9	I & K Circle	395	0	401
10	Jharkhand Circle	889	14	600
11	Karnataka Circle	3887	90	1754
12	Kerala Circle	2930	74	1424
13	M. P. Circle	2062	52	1268
14	Maharashtra Circle	9884	147	5478
15	N E Circle	581	0	358
16	Odisha Circle	1352	70	881
17	Punjab Circle	1824	29	1178
18	Rajasthan Circle	2135	63	1336
19	Tamilnadu Circle	6130	128	3316
20	Telangana Circle	1553	82	878
21	Uttarakhand Circle	674	8	399
22	U. P. Circle	4992	116	3911
23	West Bengal Circle	5231	155	3744
TOTAL		59099	1445	37539

STENOGRAPHERS CADRE

Annexure-M

No. 8-26/33f202Z PE-IDOP dated II.08.S022

R. No.	Name of Circle	Strength approved in the Last Cadre Restructuring in 2016					SWeogfliRmpofiedbytheCñ			
		Sr. P8	PS	Grade I	Grade II	Total	Sr. PM	PS	Grade I	Grade II
1	A. P. Circle	2	23	24	26	76	1	13	13	21
2	Assam Circle	1	4	6	5	16	1	4	2	2
3	Bihar Circle	1	9	12	12	34	1	9	12	12
4	Chhattisgarh Circle	1	2	3	4	10		4	3	4

5	Delhi Circle	1	T	9	12	29	1	7	9	10
6	Gujarat Circle	2	13	13	16	44	2	13	13	15
7	Haryana Circle	1	4	6	7	18	1	4	6	7
8	H. P. Circle	1	1	3	6	11	1	1	3	6
9	J & K Circle	1	0	3	4	11	1	3	3	4
10	Jharkhand Circle	1	2	2	3	8	1	4	2	3
11	Karnataka Circle	2	15	15	20	b2	2	15	15	12
12	Kerala Circle	1	14	15	16	46	1	14	14	16
13	M. P. Circle	1	6	t1	12	30	1	6	11	12
14	Maharashtra Circle	2	23	23	24	Y2	2	23	23	17
16	N E Circle	1	3	4	4	IN	1	0	4	4
16	Odisha Circle	1	9	11	12	33	1	9	11	12
17	Punjab Circle	1	6	Y	7	21	1	7	7	6
18	Rajasthan Circle	2	10	13	13	38	2	10	13	12
19	Tamilnadu Circle	2	25	26	26	79	2	19	26	26
20	Telangana Circle	0	0	0	0	0	1	10	11	5
21	Uttarakhand Circle	1	2	2	2	7	1	2	2	2
22	U. P. Circle	3	25	26	28	82	3	22	26	2d
23	West Bengal Circle	2	17	18	19	B6	2	19	18	19
TOTAL		31	239	261	278	783	31	221	247	266

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Annexum-N

No. B-2fi/33/2022 PE-I-DOP dated 11.08.2022

DEPARTMENTAL GAN'FEEN POSTS

	Name of Circle	General Manager	Manager Gr.-H	Manager cum Acctt	Manager Cum Store Reeper	Cler L	ctuo	Asstt. Halwa Cum cook
1	A. P. Circle	0	0	0	0	0	0	0
2	Assam Circle	0	1	0	4	3	6	1
3	Bihar Circle	0	1	0	2	2	2	4
4	Chhattisgarh Circle	0	0	0	0	0	0	0

5	Delhi Circle	0	4	0	1	15	6	3
6	Gujarat Circle	0	0	0	0	0	0	0
7	Haryana Circle	0	0	0	0	0	0	0
8	H. P. Circle	0	0	0	0	0	1	13
9	I & K Circle	0	0	0	0	0	0	0
10	Jharkhand Circle	0	0	0	0	0	0	1
11	Karnataka Circle	0	0	0	0	0	2	0
12	Kerala Circle	0	0	0	0	0	3	0
13	M. P. Circle	0	0	0	0	0	0	0
14	Maharashtra Circle	1	0	7	7	14	8	6
15	N E Circle	0	0	1	0	1	1	0
16	Odisha Circle	0	0	0	0	0	0	0
17	Punjab Circle	0	0	0	1	2	0	1
18	Rajasthan Circle	0	0	0	0	0	0	0
19	Tamilnadu Circle	0	1	0	1	4	4	4
20	Telangana Circle	0	0	0	0	0	0	0
21	Uttarakhand Circle	0	0	0	0	0	0	0
22	U. P. Circle	0	2	1	3	2	4	2
2Z	West Bengal Circle	0	1	0	2	3	8	4
TOTAL		1	10	9	21	46	4b	39

*Includes the post of Tea/Coffee Maker, Bearer, Wash Boy, Safaiwala

** Circles to categories these posts in the 8 categories of poats of Departmental the Dte.